

# **SAFEGUARDING AGREEMENT FORM RELATING TO PHOTOGRAPHY AND SOCIAL MEDIA**

When completed and signed, please send this form (by email) to the KPA Safeguarding Officer. You will only need to complete this form once a year (1<sup>st</sup> January – 31<sup>st</sup> December), as long as the Safeguarding Officer is informed by email or texting, when attending each KPA official competition or open competition in Kent **before** the event or on the day to enable a record to be kept.

Please ensure that all your actions comply with the Data Protection Act (GDPR), 2018. This can be found on the KPA website.

Kent Safeguarding Officer details can be found on the KPA website under Committee Members.

## **I agree to the following:**

To notify the organiser on the day of my intentions to take photos/videos at each KPA official/open competitions I attend in Kent, of all competitors including children and vulnerable adults.

To check that the parent/guardian have signed the PARENTAL AGREEMENT FORM – to be found on the KPA Website. If they have not signed the form then they should email/text the Kent Safeguarding Officer on the day of the competition confirming that they are in agreement with photos being taken and published on social media.

To furnish parents/guardian (and the KPA if required) the photos I have taken of the child/vulnerable adult if requested BEFORE putting them on social media. Also, that the parents/guardians have been informed where these photos/videos/films will be stored and for how long.

To respect parent/guardian/child/vulnerable adult should they change their mind and decline photos/videos being taken. (If digital photos/videos have been taken at this point then they should be deleted).

Signed .....

Print full name

Date .....